

**WEBER-MORGAN BOARD OF HEALTH
MINUTES OF MEETING
April 23, 2012**

The Weber-Morgan Board of Health held their regular and annual meeting on April 23, 2012 in the Health Department Auditorium at 477 23rd Street. The meeting was called to order at 4:00 p.m. with Tina Kelley presiding.

BOARD MEMBERS PRESENT:

Tina Kelley, Vice-Chair	Ken Johnson
Craig Dearden	Jamie Grandpre
Neil Garner	Rich Harris
Jan Zogmaister	Kerry Gibson
Dave Holmstrom	

BOARD MEMBERS EXCUSED:

Jay Jenkins	Frank Brown
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STAFF MEMBERS PRESENT:

Gary House	Kay Larrison
Louis Cooper	Claudia Price
Colleen Jenson	Gwen Hadley
Cindy Pitcher	Lori Buttars
Brian Cowan	Michelle Cooke
George Chino	Sondra Mitchell
Glen Kinney	Kelly Holmes

OTHERS PRESENT:

Chuck Gee

Welcome – Tina Kelley

Tina Kelley calls the meeting to order at 4:00 p.m. She acknowledges the 150 year commemorative pin of Morgan County.

Approval of Minutes of March 26, 2012 – Tina Kelley

Motion Passes

A **MOTION** is made by **Jan Zogmaister** and **SECONDED** to accept the minutes as written. The **MOTION** passes unanimously.

Fee Schedule – Emission Inspection Fee – Brian Cowan

Motion Passes

Brian Cowan reviews the issue of the maximum fee for emissions testing discussed at prior meetings. The current regulation places the maximum fee at \$25. The I/M Advisory Committee (IMAC) suggest an “open market” fee; Salt Lake Valley Health and Utah County are both open; Davis County is \$27.50. “Open market” means the fee is set by each station. He reviews a handout that covers two options – one requires a regulation change to remove language that says the Board of Health sets the fee. There is discussion on the uniformity of the fee, the stations ability to discount a posted price, posting station

prices on the website, and larger stations possibly taking business from smaller stations. Further discussion about the high and low fees charged across the four local health departments that run an emissions programs leads Mr. Cowan to explain that Division of Air Quality's research shows that the average time to perform a test is 3 ½ to 4 minutes. This means that 15 minutes is adequate. At an average labor rate of \$80, that's \$20 per test. Add on the \$3 certificate and \$1.70 data base fee and the total is \$24.70. **Jan Zogmaister** suggests a set fee is simpler to audit; **Tina Kelley** agrees that customers expect a set cost and suggests that monitoring should be done whether the fee is capped or open. **Gary House** says that legal advice is to hold a public hearing if the fee is changed. A **MOTION** is made by **Ken Johnson** and **SECONDED** to hold a public hearing at the next Board of Health meeting regarding the fee change for emissions testing. The **MOTION** passes unanimously. There is further discussion regarding Davis County's fee going up to \$30, the reasonableness of the fee, and whether \$27.50 is adequate. A **MOTION** is made by **Craig Dearden** and **SECONDED** to suggest a \$30 cap at the public hearing. The **MOTION** passes unanimously.

May Board of Health Meeting Rescheduled (5/21/12) – Gary House

Information Item

Gary House says the May meeting is scheduled on Memorial Day and asks for suggestions to reschedule or cancel. It is decided to cancel the May meeting. The next meeting will be June 25, 2012.

Monthly Management Report – Gary House

Information Item

Gary House responds to a question from Ken Johnson regarding community assessment training saying that the last assessment was in 1995. He relays information on a recent town hall meeting held by the Weber Coalition and of the need for both McKay-Dee and Ogden Regional hospitals to complete one because of their tax status. Their assessments will focus on primary care. There is discussion about using student resources to collect data, individual grant requirements, and working with community partners to complete the assessment and develop a community improvement plan. The plan is required for accreditation. **Claudia Price** responds to Tina Kelley about the chronic disease classes saying they are well attended. It is a six-week, Stanford based course that covers many things to help people make positive changes.

2011 Division Goals Update – Gwen Hadley, Colleen Jenson, Lou Cooper

Information Item

Gwen Hadley reports on nursing goals. The first is to improve flu vaccine rates by going into 75% of schools; they have done 88%. The second goal is to improve recall for second vaccinations using text messaging. Clients were given the opportunity to sign up for reminders and 44 students were contacted. The third goal, to address Tdap cocooning by increasing 500 doses, more than doubled to 1,456 doses by distributing information to post-partum clients, posting information on the website, and sending education postcards. **Colleen Jenson** reports on WIC goals. Number one is to increase use of breast milk for mothers who work or are in school by providing low cost pedal pumps. 55 clients used pumps in 2011 and so far 42 have in 2012. The second goal, to move the clinic into the annex within two days, was cut in half. The third goal was to improve communication with Spanish speaking clients by holding 9 – 30 minute trainings. Pre-test score was 16.4 of 50 points; post-testing will be done after the 9 sessions are complete. **Lou Cooper** reports on environmental health. The first was to improve emergency

response. Six counties in northern Utah (3 local health departments) have met to discuss how to split funds, share equipment inventory, and sign MOU's. The division has standardized on-call response through additional training. The local health departments will meet again in June. The second goal to enhance the pool program software (Paragon) has been a slow process because of changes to the state rule and local regulation. The third goal was to complete the department's work necessary for the I/M State Implementation Plan (SIP). There is a committee that is meeting with plans to collect public comment. It all wraps up by September.

Other Comments

Ken Johnson invites board members to the UALBH Symposium on September 20-21, 2012. The meeting on the 20th is for Board of Health members; the 21st includes presentations. Also, NALBOH's annual conference is in Atlanta in August and will include CDC tours. Information is available on-line and money is available to send two board members.

Rich Harris congratulates the staff on Safe Kids Day. It was a lot of work and well organized.

Gary House says he recognizes there are concerns with customer service in food safety inspections and reports that a letter was sent out to the community and to Mayors inviting them to meet with us during their planning process.

The meeting adjourns at 4:48 pm. Next meeting is scheduled for June 25, 2012 at 4:00 p.m.

NOTE: The 2011 Annual Report is presented after the regular meeting along with an I/M demonstration in the emission center.