

**WEBER-MORGAN BOARD OF HEALTH  
MINUTES OF MEETING  
March 24, 2014**

The Weber-Morgan Board of Health held its regular meeting on March 24, 2014 in the Health Department auditorium at 477 23<sup>rd</sup> Street. The meeting was called to order at 4:00 p.m. with Neil Garner presiding.

**BOARD MEMBERS PRESENT:**

Neil Garner - Chair	Tina Kelley
Frank Brown	Jan Zogmaister
Kerry Gibson	Matthew Bell
Jamie Grandpre	Brent Taylor
Dave Holmstrom	Toby Mileski

**BOARD MEMBERS EXCUSED:**

Ken Johnson

**STAFF MEMBERS PRESENT:**

Brian Bennion	Kay Larrison
Louis Cooper	Brian Cowan
Colleen Jenson	Cindy Pitcher
Michelle Cooke	Lori Buttars
Michela Gladwell	Cathy Bodily
Anna Guymon	Kristi Jones
Abby Weymouth	JoAnn Wengreen
Peter Stoker	Lori Greene
Summer Day	Elaine Wendt
Pedro Lozano	Scott Braeden
Craig Jorgensen	

**OTHERS PRESENT:**

Monette Hurtado, Deputy Weber County Attorney  
Marc Gaynor, Applus Technologies

**Welcome and Introductions – Neil Garner**

Neil Garner calls the meeting to order at 4:00 p.m. and welcomes all in attendance.

**Approval of Minutes of February 24, 2014 – Neil Garner**

**Motion Passes**

A **MOTION** is made by **Dave Holmstrom** and **SECONDED** to accept the minutes as written. The **MOTION** passes unanimously.

**E-cigarette Policy Statement-Anna Guymon**

**Motion Passes**

**Anna Guymon** refers to the e-cigarette policy statement that has been presented to the Board; it was presented to WACOG back in December. She explains what the supportive measures would be in relation to state and local legislation, and that the policy statement would reflect the Board of Health's support for licensing and penalties at the local level. She answers questions about state legislature action on HB112 concerning the regulation of e-cigarettes, and that this will put us in line with the Weber Area Council of

Governments and Weber-Morgan Safe Kids Coalition who has already passed a policy statement. **Neil Garner** says he met with Representative Ray who says it is helpful information and important for the counties to adopt these policies as they move forward with the statewide initiative. **Anna Guymon** mentions that Primary Children's Medical Center, Utah Medical Association and Utah Academy of Family Physicians have all adopted similar policy statements as well. **Tina Kelley** agrees with the policy statement but prefers to have the policy in place and then wait for the legislature to take action. A **MOTION** is made by **Kerry Gibson** and **SECONDED** to approve the policy. The **MOTION** passes unanimously.

### **Food Service Sanitation Regulation**

**Motion Passes**

#### **Request for Public Hearing-Michelle Cooke**

**Michelle Cooke** refers to the proposed Food Service Sanitation Regulation handout and states that there are not a lot of changes; most reflect changes to state code. She asks for permission to take the regulation to public hearing on April 15, 2014. A **MOTION** is made by **Toby Mileski** and **SECONDED** to approve going to public hearing with the revised Food Service Sanitation Regulation and appointment of Michelle Cooke as the Hearing Officer. The **MOTION** passes unanimously.

### **Illegal Drug Site Regulation- Chemically Contaminated Property**

**Motion Tabled**

#### **Request for Public Hearing - Brian Cowan**

**Brian Cowan** requests permission to have a public hearing for changes made to the Illegal Drug Site Regulation and Chemically Contaminated Property ordinance. The changes in the ordinance were designed to clarify operating practices and the responsibilities of a property owner and certified decontamination specialists. In reference to placing a placard on the property, **Toby Mileski** stated the property owner should have a chance to clean up the property by following through with an assigned work plan put in place by the health department. He states that placarding the property stigmatizes it to the point where the property loses value and then owner has a hard time selling or renting it. **Brian Cowan** talks about the timetable and reasoning for placing the placard on such properties. He explains that they don't post a property until they receive confirmation, and that placards serve their purpose by making people aware that the property is contaminated. This prevents people from donating items to charity that are contaminated and entering the property to help clean it up. Board members comment that they are unwilling to go to public hearing until they can come to a consensus. In addition the Board is hesitant to change what is working unless it can be demonstrated there is a purposeful reason to do so. **Neil Garner** suggests we work with the property owner, be positive, and give them ninety days to complete the work plan. If we find they aren't doing it, we take them to the next step and take further action if necessary. **Brent Taylor** comments that he likes the part of speeding up the process, and suggests seeing what ordinances other counties and the state have that would help with this issue. After discussion, **Brian Bennion** makes a proposal to put together a work group to study this and come up with a plan to bring back to the Board at a later date. Work group members are Brian Bennion, Lou Cooper, Brian Cowan, Toby Mileski, Brent Taylor, and Tina Kelley.

### **Air Quality Update - Lou Cooper**

**Information Only**

**Lou Cooper** reports on the meetings he attended with UCare, Wasatch Front Regional Council (WFRC) Active Transportation Committee, and the Air Quality Committee. He mentions that there was a request from the WFRC Transportation meeting for input from health departments. He would like to have a health educator involved to talk about obesity and using bikes as transportation. He will attend the Active Transportation meeting again in May and report back.

### **Air Quality Advisory Committee- New Resolution-Brian Cowan**

**Information Only**

**Brian Cowan** reviews the new resolution proposal with the Board and answers questions they have concerning the proposal. **Matt Bell** requests he take it to the advisory committee for their input and feedback. **Brian Cowan** says they have not seen the final draft, but have had discussions about it. He will bring their comments back to the Board. **Frank Brown** states that he wants to make sure the committee is moving in the right direction and that the structure is going to work. **Brian Cowan** says that the committee feels better with expanding and feels they don't need an additional committee- they can address additional issues that come to them.

### **Director's Report - Brian Bennion**

**Information Only**

**Finance** - The finance committee held their first meeting and the plan is to have this core group become the experts on the budget. He requests input from the board, not just the staff, as we get ready for our budget cycle. The finance committee plans to meet regularly. **Kay Larrison** reviews the 2013 financial and statistical reports. The department ended 2013 with a balance of \$93,000. We have a projected fund balance of \$3.1 million for 2014.

**Audit** - The three week audit from the Utah Department of Health went well; contracts are being managed appropriately. He refers to the State Fiscal and Compliance Auditor Report and compliments the professionalism of the staff. He will e-mail a copy of the audit to the board. **Neil Garner** requests that sometime in the future, we have an auditor present a summary or brief report to the Board of Health.

**Pertussis** - With the press release about the pertussis outbreak at Wahlquist Jr. High we had 113 stories generating \$37,000 in free coverage.

**Safe Kids Day** - April 26, 2014 at Eccles Dinosaur Park.

**Community Transformation Grant** - We have been notified by the State Health Department that the Community Transformation Grant (CTG) will end September 30, 2014, however, they are working on additional funding so that we can continue our community transformation activities.

**Monthly Leadership Report** - Training for staff in February consists of HIV Training, FDA Food Service, Water Quality, FDA Compliance, Business Managers, and Emergency Preparedness.

**Davis County E-Cigarette Regulation** - Board members are given a copy of the Davis County Regulation on e-cigarettes so they will be aware of what Davis County has done which is mainly product manufacturing and labeling. Our department has momentum, our staff has been proactive, and it is a priority. **Neil Garner** tells of his concerns of the manufacturing of the product and the issue of child poisoning and would like to make sure that those issues are addressed by the department.

**Emergency Response Program Manager** - Cathy Bodily is introduced as the new Emergency Response Program Manager. She has worked for Weber State University, Ogden City, and Unified Fire in Salt Lake County.

**Annual meeting** - The annual meeting is scheduled for April 28, 2014 from 4:00 to 6:00 p.m. We will plan a short regular meeting to bring back the proposed Food Service Regulation, then move into the annual meeting and discuss the Annual Report for 2013. He proposes to have a Board of Health Orientation which is a training program consisting of the history of public health and its structure, as well as a review of board member responsibilities. In addition there will be training on the open meetings act.

**Public Comment**

There is none.

The meeting adjourns at 5:21 p.m. Next meeting is scheduled for April 28, 2014 at 4:00 p.m.