

**Weber-Morgan Board of Health  
Minutes of Meeting  
November 27, 2017**

The Weber-Morgan Board of Health held its regular meeting on November 27, 2017 in the Health Department auditorium at 477 23<sup>rd</sup> Street. The meeting was called to order at 4:00 p.m. with Ken Johnson presiding.

**BOARD MEMBERS PRESENT:**

Ken Johnson-Chair	Neil Garner	Frank Brown	Brent Taylor
Kerry Gibson	James Ebert	Tina Kelley	Roland Haslam
Dave Holmstrom	Toby Mileski		

**STAFF MEMBERS PRESENT:**

Brian Bennion	Brian Cowan	MaryLou Adams	Michela Harris
Lori Buttars	Amy Carter	Melody Sullivan	Jarelyn Cox
Scott Braeden	Summer Day	Bryce Sherwood	Adriana Guzman
Lori Greene	JoAnn Wengreen		

**OTHERS PRESENT:**

Chris Crockett	Scott Parke	Bill Cook	Brenda Kowalewski
----------------	-------------	-----------	-------------------

**Welcome and Introductions – Ken Johnson**

**Ken Johnson** calls the meeting to order at 4:00 p.m. and welcomes those in attendance.

**Approval of Board of Health Minutes of October 23, 2017 Motion Passes**

A **MOTION** is made by **Neil Garner** and **SECONDED** by **Dave Holmstrom** to approve the minutes as written. The **MOTION** passes unanimously.

**Ogden Civic Action Network Presentation- Information Only  
Bill Cook/Brenda Kowalewski**

**Brenda Kowalewski**, Associate Provost for High Impact Programs and Faculty Development at Weber State University, gives an overview of how and why the Ogden Civic Action Network (Ogden CAN) was created. The Weber-Morgan Health Department is one of seven anchor institutions working in this network to address health, education, and housing and will be asked to provide base funding. An infrastructure has been put into place with an office of Community Development located at Weber State University. **Bill Cook**, Executive Director of Ogden CAN, says the area of focus is between Washington and Harrison Boulevard from 20<sup>th</sup> to 30<sup>th</sup> Street. There is discussion on funding and grants, measuring goals and success, and timeframes. **Brian Bennion** states that this is reflective of the issues outlined in the health department's Community Health Improvement Plan (CHIP) and focusing efforts with these partners is a great opportunity to help implement our plan. Board members express their support.

**Nurse Family Partnership Update-MaryLou Adams Information Only**

**MaryLou Adams** says the Nurse Family Partnership (NFP) program closed on September 30<sup>th</sup> and out of the 57 families, 16 graduated, 11

have transitioned over to the Target Case Management (TCM) program, Parents and Teachers took 8, and 2 have relocated to Salt Lake City which still has an NFP program. There were 20 families that couldn't decide what to do and have terminated services. The Maternal, Infant, and Early Childhood Home Visiting Program (MIECHV) provided \$16,000 that lasted until mid-October when funding was needed from the health department fund balance. The Board approved \$45,000 to be used from the fund but only about half of that was needed. She explains the guidelines that have to be followed in order to close the program. The Community Advisory Board will not be disbanding and the health department will continue working with them as partners. The Nurse Family Partnership National Service Office will be notified by the end of day tomorrow. Word was received from the state that the cap was raised for the TCM program. Nurses have gone through training and have a goal for each to have ten completed visits by the end of the week. School flu clinics are completed and a flu drive-by clinic is scheduled for tomorrow here at the health department parking lot. Outreach to provide flu vaccinations to homebound seniors in Weber and Morgan counties will start in December due to services being dropped by Community Nursing Services.

**Bylaws Committee Update-Brian Bennion**

**Information Only**

**Brian Bennion** updates board members on the recent committee meeting and gives information on alternate areas for representation such as school districts, Weber State University, Weber Human Services, and Midtown Clinic. Board members discuss the need for criteria and qualifications for At-large positions. The committee will meet before the board meeting in January and have it on the agenda for discussion.

**Board Member Appointments-Ken Johnson**

**Information Only**

**Ken Johnson** goes over board members who have appointments expiring at the end of the year. Those who are interested in being reappointed need to get applications in to the correct agency.

**Fiscal Committee Report and Budget**

**Motion Passes**

**Recommendation-Brian Cowan**

**Brian Cowan** hands out a summary of the 2017 budget and the tentative 2018 budget. The fiscal committee met last week and discussed the use of the fund balance and how much is being used for 2018. Based on the figures of the 2017 and 2018 budgets, with planned overspending, it will bring the department to under 20% by 2019. In 2018, training and travel will be reduced by \$20,000 department wide and fees will be reviewed and updated to be more comparable with surrounding counties and health departments. There is discussion on increasing fees and formulas and the length of time it has been since there have been increases or adjustments. Also discussed is the mil levy, county revenue, and the decrease of both in 2015. Concerns are voiced that increasing fees may prevent people from receiving services they need. Weber-Morgan Health Department has lower fees than surrounding health departments and these increased will help bring it up to a more comparable pricing and review the cost for the business versus the benefit to the public. The fees are reviewed and approved yearly by the Board. A request is made for a

more detailed summary with line items. A **MOTION** is made by **James Ebert** and **SECONDED** by **Neil Garner** to recommend the tentative 2018 budget as stated. The **MOTION** passes unanimously.

**Director's Report-Brian Bennion**

**Information Only**

**Brian Bennion** says he appreciates Toby Mileski and Neil Garner for their service and support while on the Board as well as other assigned committees.

**Chairman's Report-Ken Johnson**

**Information Only**

**Ken Johnson** states he attends the Safe Kids Coalition meetings. He says Weber-Morgan Health Department was given an International Award for Excellence for the Safe Kids Day event held last April.

**Neil Garner** and **Kerry Gibson** both express their appreciation to staff regarding the Governor's Youth Council Dinner. They both say the kids are amazing and smart and ask great questions. They appreciate those who facilitate the event.

December's Board of Health meeting will be cancelled as it falls on December 25<sup>th</sup>.

**Public comment**

There are no comments.

The meeting adjourns at 5:14 p.m.