

**Weber-Morgan Board of Health
Minutes of Meeting
October 23, 2017**

The Weber-Morgan Board of Health held its regular meeting on October 23, 2017 in the Health Department auditorium at 477 23rd Street. The meeting was called to order at 4:02 p.m. with Ken Johnson presiding.

BOARD MEMBERS PRESENT:

Ken Johnson-Chair	Neil Garner	Frank Brown	Brent Taylor
Toby Mileski	Dave Holmstrom	Tina Kelley	Roland Haslam

STAFF MEMBERS PRESENT:

Brian Bennion	Brian Cowan	MaryLou Adams	Michela Gladwell
Jesse Bush	Colleen Jenson	Lori Buttars	Amy Carter
Cathy Bodily	Scott Braeden	Jarelyn Cox	Adriana Guzman
Lekelsi Talbot	JoAnn Wengreen		

OTHERS PRESENT:

Chris Crockett Cathy McKittrick

Welcome and Introductions – Ken Johnson

Ken Johnson calls the meeting to order at 4:02 p.m. and welcomes those in attendance.

Approval of Board of Health Minutes of August 28, 2017 Motion Passes

A **MOTION** is made by **Dave Holmstrom** and **SECONDED** by **Neil Garner** to approve the minutes as written. The **MOTION** passes unanimously.

E-Liquid Regulation Approval-Jesse Bush Motion Passes

Jesse Bush explains that this regulation has had changes due to new Federal and State laws. This regulation had components in both Environmental Health (manufacturing) and Health Promotion (retail) divisions in the health department but the new changes make it an Environmental Health regulation. He further explains that there was no public attendance at the public hearing but a written comment was recorded. He answers questions about expired permits. A **MOTION** is made by **Neil Garner** and **SECONDED** by **Toby Mileski** to approve the proposed amendment to the E-Liquid regulation. The **MOTION** passes unanimously.

Bylaws Update-Chris Crockett Motion Passes

Chris Crockett explains the changes to the bylaws which include notifying agencies in October of member terms expiring in December, the process to fill mid-term vacancies, providing references to the Utah Public Officers and Employees' Ethics Act, adding electronic participation, including public comment in regular and special meetings, and minutes are to be distributed within two weeks of the meeting. There is discussion on membership of the board, requirement differences in Morgan and Weber counties, and scheduling a Bylaws committee meeting. A **MOTION** is made by **Dave Holmstrom** and **SECONDED** by **Brent Taylor** to approve

the changes to the Board of Health Bylaws as presented. The **MOTION** passes unanimously.

2018 Budget-Brian Cowan

Information Only

Brian Cowan explains that the health department submitted their 2018 budget to the County Commissioners on October 5. In an effort to recover lost funds from the Nurse Family Partnership (NFP) program, the nursing division is transitioning clients to Target Case Management (TCM) and a request has been made to increase the cap for the TCM program. Department fees will be reviewed and Utah Health Officers have also requested increases from DEQ and UDOH. Weber-Morgan's portion of funds would total \$140,000. There is discussion on how costs will be cut by not filling the two vacant nursing positions in connection with the NFP and delaying some building improvements. Improvements for 2018 include finishing the parking lot to the east. The fund balance is projected to be on target at 20% operational cost by 2019. There is a request for budget numbers to be sent out and for the BOH Fiscal Committee to meet.

Syringe Exchange Program-Lekelsi Talbot

Information Only

Lekelsi Talbot, Program Manager for the HIV program, hands out a pamphlet from the UDOH and says in 2015 Utah was ranked 9th in the nation for drug poisoning deaths. WMHD is part of a coalition that provides staffing for the weekly exchange program held at the Metamorphosis Rehabilitation Center here in Ogden. The first exchange held in Weber County was on September 1, 2017. Over 80,000 syringes have been collected and exchanged in the first six months of Utah exchange efforts. The role of the health department is to provide disease testing, educate, and reduce the risk of disease. Other main objectives of this program is to reduce the number of drug overdoses, link IV drug users to substance abuse treatment, as well as offer disease testing, medical care, and rehabilitation opportunities. She explains that law enforcement has shown support and has become involved to ensure the program is ran safely. Additional benefits include protecting our community with a cleaner environment through proper disposal of syringes Board members comment that they are glad that law enforcement is involved and that education and resources are made available at the exchange.

Nurse Family Partnership Update-MaryLou Adams

Information Only

MaryLou Adams updates board members on the transition of NFP families into the TCM program, a similar program working with high risk families. Out of the 57 NFP families, 18 families have successfully been transitioned within the last month and 11 families will graduate from the program by mid-November. Ten families are ready to sign with TCM, 11 will be signing up with other programs outside of the health department, five families have decided to drop out of the program, and two families have not yet decided what they will do. The NFP program will be discontinued by the end of November or sooner meaning the program will underspend the allowance approved by the board by one month. The nurses trained in the NFP program have moved over to the TCM program

which is an advantage for the department. Board members comment that they appreciate the fact that the health department has been able to keep the trained staff. **MaryLou Adams** updates board members on the flu clinics. They are visiting every elementary and junior high school in the Ogden and Weber School Districts and are just over half way through. Expanding clinics to charter schools is discussed along with using volunteers, what requirements are needed to administer shots, and keeping enough nursing staff during this time to keep the clinic running at the health department. The clinics go until November 9th.

Director's Report-Brian Bennion

Information Only

Brian Bennion informs board members that the health department has partnered with WSU and Davis County Health Department on a lawn mower and trimmer exchange program. A grant was submitted and if received, 300 pieces of equipment could be exchanged for electronic equipment. The cost to the person making the exchange would be \$100 per piece of equipment and the grant money would subsidize the remaining cost. The health department would commit to \$5,000 from the Air Quality Fund and with everyone contributing it would be \$113,000 to run the program. He states that an Environmental Protection Agency (EPA) grant has been submitted for a Division of Environmental Quality (DEQ) vehicle repair program. The application is for \$1 million over five years and would help people who have a vehicle that is not passing emissions. A matrix is used to see who may qualify based on income, cost of repair, and life expectancy of the vehicle. The health department is hoping to hear if this grant was received and if so for how much by January. In September, Utah Environmental Health Association awarded Brian Cowan the Pickett-Webb Memorial Award, which is their highest award given to an outstanding environmentalist health scientist.

Board members comment on the prescription drug drop off event taking place on October 28 and noted that there were no opportunities publicized in newspaper ads for Weber County locations. The Governing Youth Council Legislature Dinner will be Nov 1st and board members are invited to attend. Please RSVP by Nov 27th. Representatives from Environmental Health and Nursing presented information on the health risks involved with raising backyard chickens. The meeting was held at Ogden City and board members say that they did a fantastic job and the information was very much appreciated.

Chairman's Report-Ken Johnson

Information Only

There are no comments.

Public comment

There are no comments.

The meeting adjourns at 4:57 p.m.