

**Weber-Morgan Board of Health  
Minutes of Meeting  
August 27, 2018**

The Weber-Morgan Board of Health held its regular meeting on August 27, 2018 in the Health Department auditorium at 477 23<sup>rd</sup> Street. The meeting was called to order at 4:00 p.m. with Ken Johnson presiding.

**BOARD MEMBERS PRESENT:**

Ken Johnson	Frank Brown	Tina Kelley	Roland Haslam
Neil Garner	James Ebert	Donna Chapman	Jennifer Bodine
Karen Harrop	Ali Martinez	Lee Dickemore	

**BOARD MEMBERS ABSENT:**

Kevin Eastman	Cole Brinkerhoff
---------------	------------------

**STAFF MEMBERS PRESENT:**

Brian Bennion	Brian Cowan	MaryLou Adams	Colleen Jenson
Lori Buttars	Cathy Bodily	Scott Braeden	Michelle Cooke
Jarelyn Cox	Bryce Sherwood	Kristi Jones	Jeralyn Perkins
Lori Greene	Pedro Lozano	JoAnn Wengreen	

**OTHERS PRESENT:**

Chris Crockett	Leia Larsen
----------------	-------------

**Welcome and Introductions – Ken Johnson**

**Ken Johnson** calls the meeting to order at 4:00 p.m. and welcomes those in attendance.

**Approval of Board of Health Minutes of June 25, 2018** **Motion Passes**

A **MOTION** is made by **Tina Kelley** and **SECONDED** by **Neil Garner** to approve the minutes as written. The **MOTION** passes unanimously.

**Tobacco Sales and Permitting Regulation-Bryce Sherwood** **Motion Passes**

**Bryce Sherwood** informs board members that a public hearing was held on August 9<sup>th</sup> with no comments submitted and no public participation. The health department held a city business manager training to help cities understand and be aware of the new law and regulation. He explains Section 7.3.1.3 was removed because of concerns voiced at the last board meeting. One other change to the draft is correcting 7.3.1.2 which should read 'Department' rather than 'Board'. There is discussion and clarification on expiring and renewing permits. A **MOTION** is made by **Lee Dickemore** and **SECONDED** by **Tina Kelley** to approve the regulation with the correction to 7.3.1.2. The **MOTION** passes unanimously.

**Housing Sanitation and Occupancy Regulation-Brian Cowan** **Motion Passes**

**Brian Cowan** tells board members that a public hearing was held on July 26<sup>th</sup> with no comments submitted and no public participation. **Brian Cowan** says the amendment to the regulation does not change much of the content but outlines the requirements of a property owner. He

answers questions about the 24 hour time limit in section 4.1.5 and property owner responsibilities while doing maintenance or repair work. A **MOTION** is made by **Donna Chapman** and **SECONDED** by **Jennifer Bodine** to approve the regulation as drafted. The **MOTION** passes unanimously.

**Update Board of Health Bylaws-Chris Crockett** **Information Only**  
**Chris Crockett** explains that with the recently approved Interlocal Agreement it is necessary to update the Board of Health Bylaws to reflect the new board member composition and qualifications as to who can sit on the board. Copies of the drafted document are distributed to board members to review before the next board meeting.

**Upcoming 2019 Budget-Brian Cowan** **Information Only**  
**Brian Cowan** explains the purpose of the Finance Committee and says with the change in board composition there are two openings available. Board members Ken Johnson, Frank Brown, James Ebert, and Neil Garner are currently on the committee. **Tina Kelley** expresses interest and **Ken Johnson** invites other board members to contact him if they would like to be part of the committee. A meeting will be scheduled before the end of September.

**Motor Vehicle Inspection and Maintenance Program-** **Motion Passes**  
**Scott Braeden**  
**Scott Braeden** refers to the summary of all regulation changes which were sent to board members earlier for their review. He states that there are two main reasons this regulation needs to be taken to public hearing to be amended. The first is that the I/M program will begin issuing paperless electronic certificates. This will help in preventing fraud by using one database between the Division of Motor Vehicles and local health departments. The second reason is the software has changed. Heavy duty gas vehicles will be tested the same as diesel vehicles through the Onboard Diagnostic (OBD) system. There is discussion on the type of testing (OBD vs tailpipe), failure rate percentages, and results from the first year of diesel testing. A **MOTION** is made by **Neil Garner** and **SECONDED** by **James Ebert** to take the Motor Vehicle Inspections and Maintenance Regulation to public hearing and appointed Scott Braeden as Hearing Officer. The **MOTION** passes unanimously.

**Director's Report-Brian Bennion** **Information Only**  
**Brian Bennion** asks new board members attending for the first time to introduce themselves. **Jennifer Bodine** has been the Sustainability Manager at Weber State University for almost nine years. She has a Master's Degree in Public Administration and Natural Resource Policy and Management. She is a former member of the health department's Air Quality Advisory Committee and worked jointly with the health department on the lawn mower exchange last year. **Karen Harrop** has worked in education for over 25 years. She is currently Director of Special Education for Ogden City Schools. She has spent most of those years working with the Ogden City community by helping them with services such as Weber Mental Health and Weber Human Services. **Lee**

**Dickemore** is currently Farr West City Mayor. He worked in education for 38 years as both an educator and high school principal. **Brian Bennion** hands out a decision-making tool that board members may find useful when making public health decisions. He says that the Emergency Preparedness Program passed a recent audit by Utah Department of Health and were recognized for being a model program in the state. They are in the process of filing an application with National Association of City and County Health Officials (NACCHO) for the Project Public Health Readiness Certification.

**Chair Ken Johnson**

**Information Only**

**Ken Johnson** says the National Association of Local Boards of Health (NALBOH) Annual Conference will be in Denver next year. The Utah Association of Local Boards of Health (UALBH) Symposium is next week.

**Vice-Chair Neil Garner**

**Information Only**

**Neil Garner** says it was an honor to go to the NALBOH Conference. He appreciates the opportunity to represent the health department and to network with other boards. He explains some public health issues are nationwide and how interesting it is to see how others boards deal with these issues. He spoke of the importance of governance and reasons why there are struggles such as unclear understanding of the responsibilities of a Board, lack of focus on the critical issues, lack of effective leadership, lack of communication, lack of accountability, lack of explicit goals, lack of engagement, imbalance of power, and lack of courage. He says he is proud of this Board and is looking forward to the future and ways in which they can help the community. He also expresses appreciation to the health department staff.

**Public Comment**

There are no comments.

The meeting adjourns at 4:52 p.m. with the next meeting scheduled for September 24<sup>th</sup>.