

Shared Commissary Agreement

Failure to abide by this agreement may result in revocation or suspension of permits to operate in Weber and Morgan counties. If a commissary's operating permit is revoked or suspended, all associated primary and secondary food truck permits shall be invalidated until the operating permit is reinstated or the mobile food establishment operator obtains a new commissary agreement at an approved location, at which point the primary and secondary food truck permits shall be reinstated with the original expiration date.

MOBILE FOOD ESTABLISHMENT INFORMATION: Primary Secondary

Business Name: _____ Permit/License Plate #: _____

Operator Name: _____

E-mail: _____ Phone #: _____

Days/times commissary is to be used: _____

- I agree to park the mobile at the commissary at the end of daily operations or after an event.
- I agree to log (date, time in, time out and initial) each time I use the commissary for food preparation and cleaning.
- I agree to clean and maintain the areas dedicated to the mobile food establishment (dry storage, chemical storage and refrigeration/hot holding units).

Mobile Operator Signature: _____ Date: _____

COMMISSARY INFORMATION:

Facility Name: _____ Hours of operation: _____

Address: _____

Operator Name: _____

E-mail: _____ Phone #: _____

Days/times commissary is available for use: _____

- I agree to provide space for the mobile food establishment to park overnight at the commissary.
- I agree to retain a copy of the log documenting use of the commissary by the mobile.
- I agree to provide dedicated and labeled space for dry storage, chemical storage and for separate refrigeration/hot holding units for the mobile (these areas cannot be shared).
- I agree to allow the Health Department access to the facility for inspections.
- I agree to clean and maintain the shared areas of the commissary.

Commissary Owner Signature: _____ Date: _____



Weber-Morgan Health Department
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Shared Commissary Requirements

No food or equipment may be stored at a home residence, storage unit, garage or other unapproved structure.

The mobile food establishment operator must have access to and the ability to utilize the following at the commissary:

- A 3-compartment sink and/or other approved warewashing equipment
- A service sink with hot and cold water under pressure
- A conveniently located toilet room
- At least one handsink with pressurized hot and cold water that is conveniently located and used exclusively for handwashing
- Adequate hot and cold holding equipment as necessary for proper food storage that is labeled and dedicated for the mobile food establishment's use (no shared hot or cold holding equipment)
- Adequate space for the sanitary storage of food, equipment utensils, linens and single-service, or single-use articles. This area must be a labeled and dedicated space for the mobile food establishment's use only
- Approved methods and equipment to clean and sanitize food and non-food contact surfaces within the mobile food establishment. Adequate space for chemical storage that is labeled and dedicated for the mobile food establishment's use only
- An electrical outlet, if needed, for the mobile food establishment. An electrical installation intended for mobile food establishment use at the commissary shall comply with applicable codes and ordinances including the state electrical code and be approved by the Fire Department. Not more than one mobile food establishment shall be served by one electrical outlet at a time at the commissary

A pre-opening inspection fee of \$100 will be required for the shared commissary prior to approval for operating the mobile food establishment and prior to commissary use.

THE SHARED COMMISSARY DESIGNATION WILL INCREASE THE RISK CATEGORY OF THE RESTAURANT/FACILITY.

Mobile Operator Signature: _____ Date: _____

Commissary Owner Signature: _____ Date: _____