

Note: You will need to open this document in Adobe Acrobat and have the form completed before submission. You can also email the completed document to klewis@webercountyutah.gov.

Weber-Morgan Medical Reserve Corps Event Support Request Form

If you are **non-profit** event organizer, the Weber-Morgan MRC has the training and volunteer spirit to assist you in your event. If you would like to have WMMRC support your event, please complete the form below and click on the **Submit** button. When possible, we need six to eight weeks advance notice. We will notify you if our volunteers are available for your event.

Event Contact Name * First _____ Last _____

Phone Number * _____ Email * _____

Organization Name * _____

Event Description * _____

Expected attendance at this event: * _____

Event date and hours of coverage required: * _____

Event Address * _____

City* _____ State* _____ Zip Code* _____

Please check all that you will provide for the WMMRC First Aid Stations: *

- Flyer describing event
- Site plan in advance
- Event map with First Aid Stations marked
- Complimentary parking
- Tents/Shade
- Tables
- Chairs
- Water
- Food/Meals
- First Aid Supplies
- EMT or Ambulance on site (*Mandatory for all events considered a "mass gathering". MRC only provides basic medical support at first aid station, more serious medical issues will be referred to EMS professionals.*)
- Emergency Medical Staff phone, radio or other communication on site
- Easy access for emergency vehicles on site
- Identification of First Aid/Emergency Medical Stations
- Identification of nearest hospital, distance from event in miles/minutes
- Plan in place for suspending or postponing event if a serious injury occurs
- Other organizations working on site

Do the first aid stations at the event require volunteers to have a certification level *beyond basic first aid training*? Yes No

Which of the following agencies have been notified of the event?

- Local hospitals
- Local fire/EMS services
- Local Law enforcement

Sign

Date