Weber-Morgan Board of Health Minutes of Meeting April 23, 2018

The Weber-Morgan Board of Health held its regular meeting on April 23, 2018 in the Health Department auditorium at 477 23rd Street. The meeting was called to order at 4:00 p.m. with Ken Johnson presiding.

BOARD MEMBERS PRESENT:

Ken Johnson-Chair Jim Harvey Neil Garner Tina Kelley Frank Brown Dave Holmstrom Lee Dickemore Leonard Call

BOARD MEMBERS ABSENT:

Kerry Gibson James Ebert Roland Haslam

STAFF MEMBERS PRESENT:

Brian Bennion Brian Cowan Michela Harris MaryLou Adams Colleen Jenson Lori Buttars Cathy Bodily Summer Day Michelle Cooke Scott Braeden Jarelyn Cox Bryce Sherwood

Autum Whitten JoAnn Wengreen

OTHERS PRESENT:

Chris Crockett

Welcome and Introductions - Ken Johnson

Ken Johnson calls the meeting to order at 4:00 p.m. and welcomes those in attendance.

Approval of Board of Health Minutes of February 26, 2018 Motion Passes A MOTION is made by Dave Holmstrom and SECONDED by Neil Garner to approve the minutes as written. The MOTION passes unanimously.

Moore Wastewater Variance Request-Summer Day/Michela Harris

Motion Passes

Summer Day explains why the variance is necessary for the property owner and offers information on the documentation submitted for review. She goes over the requirements and explains that there has been ample documentation with clear answers to any uncertain data and the most advanced system would be used. She answers questions on type of soil, slope, surface runoff, soil evaluations and states that one questionable item, concerning liability, would be addressed by using the same verbiage as the Geotechnical analysis on the deed covenant to be recorded. She concludes that after reviewing all documentation staff recommends the variance be granted. A **MOTION** is made by **Jim Harvey** and **SECONDED** by **Neil Garner** to approve the variance request to R317-4

Budget/Fund Balance/Fee Schedule Approval- Information/Motion Passes Brian Cowan/Michela Harris

Brian Cowan gives a review of the 2017 Budget along with budget and fund balance projections for the next four years. Funding of \$600,000 for the Nurse Family Practitioners Program was lost so delaying capital

Lot Size: Moore Property. The **MOTION** passes unanimously.

improvement projects to the health department buildings and the parking lot development on 23rd and Adams are expenses that were postponed in order to make up for the lost funding. Adjustments were made in nursing staff and at present, the health department is currently operating with three vacant full time positions in an effort to cut expenses. The fund balance is intentionally being used in order to reach about 20% of operating cost. If things go as anticipated this will be met in the 2019 budget. A graph showing revenue from tax dollars, contracts and grants, and health department fees is distributed. Michela Harris asks for approval to increase fees in Environmental Health. She explains that some fees have not been reviewed since 2005 and have shifted away from user based revenue to local tax funding and shifting it back would help sustainability with the programs. Increases were determined using three major objectives: calculating an hourly rate, compiling and comparing fees with other surrounding health departments, and breaking down the cost to provide services. She explains that Weber-Morgan has been using a base fee of \$66 an hour while surrounding areas use \$85 an hour with the exception of Salt Lake County, who just raised fees from \$85 to \$92. The Board of Health Fiscal Committee met and agreed to recommend the increase for approval. There is discussion on raising the fees but at a lower percentage, raising only some of the proposed fees now and others later, the high percentage in which some fees were raised, and a suggestion to look at fees every few years. Board members commend Michela and her staff for doing such a thorough job at collecting data. A MOTION is made by Tina Kelley and SECONDED by Dave Holmstrom to approve the fee schedule as presented. The MOTION passes 7-1 with Jim Harvey voting Nay.

Director's Report-Brian Bennion

Information Only

Brian Bennion informs the board that SafeKids Day will be held May 5 at Newgate Mall from 10:00 am to 3:00 pm. Infant Immunization Week is this week. Free vaccines are being offered, books given out to children, and a drawing for prizes. Weber-Morgan partnered with Weber State University Saturday in exchanging 404 gas powered lawn mowers for new electric mowers. Four cases of Hepatitis A have been reported in Weber County since last May. Staff are reaching out to educate restaurants and free vaccines are being offered at the health department for the under or uninsured. Neil Garner says Chair Ken Johnson and the health department did a great job in covering the potential insect exposure in an Ogden Restaurant. The NALBOH Conference will be held August 8-11 in Raleigh, North Carolina. Registration will be open until the end of June. UALBH Symposium has been moved from Daniels Summit to Vernal.

Public Comment

There are no comments.

The meeting adjourns at 4:59 p.m.

Board of Health Annual Meeting/Training

The Annual meeting consists of a presentation on the 2017 Annual Report by Brian Bennion and a review of the Open and Public Meetings Act by Chris Crockett.